

DISCOVERY PARK BUILDING EMERGENCY GUIDELINES

Call or text 911 in life threatening emergencies



FIRE



BOMB THREAT





GAS LEAK

HAZMAT





SEVERE WEATHER

HAZMAT







ACTIVE THREAT

Evacuation

PROMPTS: Fire alarm, direction from the UNT Police or City of Denton Fire Department, an Eagle Alert, a visibly life-threatening situation

- Gather those around you and quickly leave through the nearest exit.
- Ask those around you with limited mobility if they need help and provide assistance, as able.
- If you take notice of someone unable to evacuate, note their location and tell first responders as soon as possible.
- Those with access and functional needs should immediately go to the nearest fire refuge area and call 911.
- Move at least 200 feet away from the building and stay off fire lanes.
- Comply with directions from first responders.

Shelter

PROMPTS: Eagle Alert, Outdoor Warning Sirens

- Go indoors immediately.
- Seek shelter on the lowest level of the building, away from windows and exterior walls.
- For tornadoes: Encourage others to shield their head and neck with arms and putting material such as furniture and blankets around themselves.
- If the event is HAZMAT related, completely turn off or seal off all external air sources including windows, doors, and air vents.
- Stay in shelter until an Eagle Alert is sent telling you it's safe to leave.

Medical Emergency

- Call 911 (or have someone call 911 for you).
- Send others to get an AED and to meet first responders at the door.
- Ask the individual if you have their permission to assist them.
 - If **YES**, provide first aid to the extent that you feel able.
 - If **NO**, move away from the individual and wait for first responders.
 - If **unconscious**, you have implied consent to provide assistance, as long as you are not negligent.
- Assist paramedics as needed when they arrive.
- Gather info and report the incident to Risk Management Services.

Run. Hide. Fight.

PROMPTS: Eagle Alert; successive, loud shot noises; groups of individuals running and screaming

- RUN and escape the active threat if possible.
- HIDE from the active threat if escape is not possible.
- FIGHT the attacker as a last resort and commit to your actions.

CAMPUS EMERGENCY CONTACTS

Any life-threatening emergency Active threat Acts or threats of violence Bomb threat Fire Hostage situation Life-threatening hazardous materials release Medical emergencies Natural gas leak Suicidal person Violent civil disturbance or demonstration Violent/threatening/hostile individual	911 Call or text 911 in life- threatening emergencies
Any non-emergency concerns Civil disturbance or demonstration Disruptive person Elevator failure Suspicious person	UNT Police 940-565-3000
Maintenance-related issues Power outage Water leak or flooding Property damage	UNT Facilities 940-565-2700
Minor hazardous materials release	UNT Risk Management 940-565-2109
Building Safety Contact:	Find Here: Building Representative Program Full link: https://facilities.unt.edu/resources/building-representative-program.html

If you are unsure if a situation is or is not an emergency, always call 911.

DISCOVERY PARK EMERGENCY LOCATIONS AND SUPPLIES



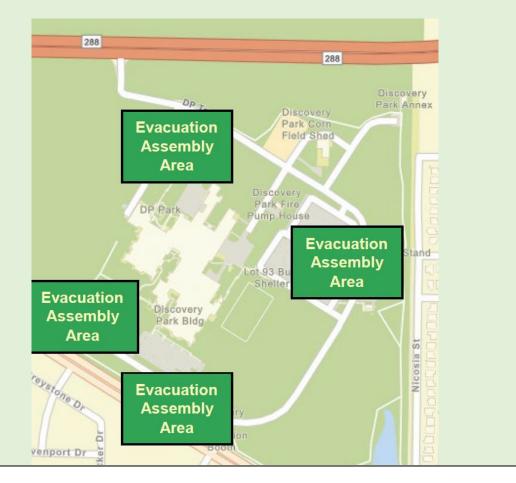
Shelter Areas

- In the event of an incident requiring sheltering, all building occupants should take shelter in the underground tunnels if time permits, or in the **interior hallways of wings E, F, or interior B classrooms**. Personnel have been assigned to unlock the doorways to the underground tunnels.
- All individuals should avoid standing near windows, walls, and doors made of
 glass. If unable to safely move to the designated shelter area, seek shelter in a
 windowless interior room or hallway on the lowest floor of the building.

Evacuation Assembly Area

Evacuation Assembly Area

- In the event of an evacuation, all building occupants should immediately vacate the building and proceed to a designated Evacuation Assembly Area. The following locations are considered evacuation assembly areas:
 - o Parking Lot 95 Northwest of the building
 - o Parking Lots 93 and 94 Northeast of the building
 - o Parking Lot 92 South of the building
 - o Parking Lot 91 South of the building





Medical Emergency Related Equipment

- **First Aid Kits:** Located in the UNT Police Room C104 and in other locations throughout the building.
- **Stop the Bleed Kits:** Co-located with AEDs in wall-boxes in the main Discovery Park building, and in the Machine Shop (F180) first aid kit.
- **AEDs:** First floor of Discovery Park, two on the second floor, and in the office area of the Discovery Park Annex.



Special Emergency Procedures for Discovery Park

- In the event of a Discovery Park full-campus evacuation, all individuals will be directed to leave the campus property through the campus entrance/exit, southeast of the main building.
- An entrance/exit to the northwest side of the building may be opened by public safety officers if egress is constrained.
 - The UNT Police and Discovery Park Public Safety Officers are the only individuals legally authorized to open this route of egress; a significant public safety threat must exist for this route to be made accessible.

DISCOVERY PARK BASEMENT



