

## HAZARDOUS MATERIALS HANDLING AND SPILL RESPONSE

If you ever have questions or concerns about hazardous materials that may be present in your workplace, call **UNT Risk Management** at **940-565-2109**. Any container containing a substance that is not labeled should be considered hazardous.

### CHEMICAL STORAGE

All chemicals must be handled carefully and stored properly. Every chemical in a workplace or laboratory must have a Safety Data Sheet (SDS) that contains information about individual chemicals. In addition to having an SDS, all chemicals must be labeled with—at a minimum—the following information:

- The name of the chemical
- Hazards of the chemical
- Personal protection needed for the chemical
- First aid information in the event of a release

Personal Protective Equipment (PPE) must be used when working with hazardous materials.

Do a search on MSDS Online at [www.msdsonline.com](http://www.msdsonline.com) for the SDSs to provide to first responders. You can do this on a mobile device or computer.

### SPILL RESPONSE

If there is a hazardous materials spill:

1. Isolate the spill if possible and evacuate the area.
2. Call **911**.
3. Contact **UNT Environmental Risk** at **940-565-2109** between 8 am and 5 pm Monday through Friday.
4. Contact the **UNT Police** at **940-565-3000** if the spill occurs after normal working hours.
5. Follow instructions from **UNT Police**, **UNT Risk Management**, or other first responders.

### HAZARDOUS MATERIALS DISPOSAL

NEVER throw away hazardous materials in a trashcan or down a drain. Hazardous materials include hazardous substances and any items or equipment used to handle/clean equipment. In order to properly dispose of hazardous materials, submit a [Hazardous Materials Pickup Request](#), available on the Waste Management page on

the Risk Management Services website: [www.riskmanagement.unt.edu](http://www.riskmanagement.unt.edu). Follow the instructions for labeling the waste, being as specific as possible.